

After the Conference

- Discuss with your child what you learned at the conference.
- Start immediately on the action plan that you and the teacher discussed.
- Check your child’s class work and homework regularly.
- Stay in regular contact with your child’s teacher.



Action Plan

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**Chula Vista Elementary
 School District**
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How to Prepare for Parent-Teacher Conferences

A parent-teacher conference is a great opportunity for parents and teachers to learn more about students. It can be used to share important information to help your child succeed in school.

Parents and teachers agree that the key to a successful conference is two-way communication. By exchanging information, parents and teachers can set the stage for a great school year.

Each Child is an Individual of Great Worth



Before the Conference

Ask your child:

- What is your school day like?
 - a. What do you do in school?
 - b. Do you work with a partner, in groups, or do you work by yourself?
 - c. What kinds of projects do you get to do?
- What do you think your teacher is going to tell me? Why?
- What are your favorite subjects in school? Least favorite? Why?
- Is there anything that you would like me to discuss with your teacher?



Write down everything you want to talk about at the conference.

Notes



Questions for my child's teacher:

Information from my child's teacher:





During the Conference

Keep an open mind. Remember that both you and the teacher want to help your child succeed. Even if the teacher says something you disagree with, listen to what she has to say. Ask questions, such as:

- What skills or knowledge will my child be expected to master this year?
- How will my child be evaluated?
 - a. What does he/she have to do to show proficiency in these skills?
 - b. When and how will I know if my child is having trouble? What should I do then?
- How do you accommodate for differences in learning?
 - a. Is my child in different groups for different subjects? Why?
 - b. Is my child working up to his/her ability?
 - c. What services or programs does the school have for extra help or enrichment?
- What can I do at home to support my child?
 - a. How much homework can we expect?
 - b. What can I do to help you?
 - c. Discuss an action plan to support your child.

Remember to discuss the most important issues or questions first, in case time runs out.